

Town of Sheffield Historical Commission Meeting

May 27, 2014

Present: Dennis Sears, Chair; Patricia Elsbach, Michael King, Catherine Miller, Kathy Orlando, Gay Tucker, Jeffrey Waingrow

The meeting was called to order at 5:00 pm by Dennis Sears.

Minutes: The minutes of the meeting of May 1, 2014 were approved as presented.

Historical Research Consultant Report: Susan Denault, a historical research consultant outlined her educational and professional experience of the past thirty (30) years. Michael King had invited her to attend in order to help focus the Commission on updating and expanding the inventory of important structures and sites in Sheffield.

Susan recommended that the Commission talk with other Historic Commissions, particularly North Adams regarding steps they either have or are taking for their own historical inventories. The first step in historic planning is the inventory, but the scope of a project needs to be defined first. Susan also suggested that the Commission communicate with the Berkshire Regional Planning Commission to glean more information on historic surveys and planning.

Susan Denault's hourly rate is \$35.

Next Steps: Gay Tucker will review the books of Form B's for style, period and age of the structures.

The Commission determined the Dennis Sears would contact Paul O'Brien, President of the Sheffield Historical Society to determine if that organization could assist in the digitizing of existing Form B's.

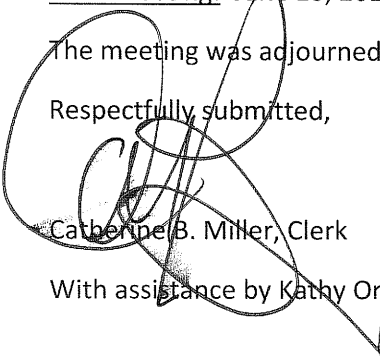
Pat Elsbach, Treasurer will contact Mike Ovitt to ascertain the amount of money remaining in the Commission's FY 2014 appropriation.

Terms of Commission Members: The terms of Michael King and Gay Tucker each expire June 30. Each has or will submit a letter to the Selectboard before the end of the month to request reappointment.

Next Meeting: June 10, 2014 at 5:30 pm.

The meeting was adjourned at 6:58pm.

Respectfully submitted,


Catherine B. Miller, Clerk

With assistance by Kathy Orlando